

# Tambrey Primary School P&C



## Executive Meeting - Proposed Uniform Re-stock order

To review and approve Uniform Restock order.

When 16-09-2024 at 08:00

Location: Tambrey Primary School, Lot 4225 Tambrey Dr, Karratha WA 6714, Australia

Chairperson P&C Secretary

Minute taker P&C Secretary

# Minutes

## 1. Check for Quorum - Declare meeting open

Quorum was reached - Meeting opened at 08:00

## 2. Welcome

Attendees: Sarah Poole (Chairperson), Sarah Winfield, Kristy Wood, Brooke Turner

Teams: Scott Varvell (Treasurer), Leah Lobato

## 3. Review and approve Uniform Restock order

Approval for Sarah Poole to submit a uniform restock order with struddys with the estimated cost being \$35000 - A copy of the itemised order was provided beforehand via email (copy attached).

Approval - Unanimous

 [Sept\\_Restock.pdf](#)

### Tasks

- Sarah Poole to submit restock order with Struddys  
Assignee: Sarah Poole  
Due date: 16-09-2024

## 4. Meeting Closed

Meeting closed at 08:10

## 5. Minutes Approved

I confirm these minutes to be a true and accurate record of the Executive Meeting held on 16/09/2024 and has been accepted by the P&C at the following meeting.

Chairperson:

Date:

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*End of minutes.*

*Summary of matters arising are tabled on the following page.*

# Minutes of Executive Meeting - Proposed Uniform Re-stock order on 16-09-2024

## Summary of Matters Arising

### Tasks

Item	Task	Assigned to	Due date
3.	Sarah Poole to submit restock order with Struddys	Sarah Poole	16-09-2024

## Summary of Attachments

### Attachments

Item	File Name
3.	<a href="#">Sept_Restock.pdf</a>

Attachments can be found under your TidyHQ admin account at:  
Storage > Meetings > [Executive Meeting - Proposed Uniform Re-stock order](#)