

Tambrey Primary School P&C



2020 June - Tambrey P&C Meeting

June Tambrey P&C Meeting

When 09-06-2020 at 03:30

Location: Tambrey Primary School, Lot 4225 Tambrey Dr, Karratha WA 6714, Australia

Chairperson Stuart Dale

Minute taker Nikki Hemmett

Minutes

1. Principal Address

- Current enrolment at 667. Up from 642 at last meeting and up from 636 at Census. 31 more kids than we were funded for, but only 7 more than anticipated and planned for (staffing) at the end of 2019. We won't be able to ask for a funding review unless we need to spend \$ on staff that we can't afford.
- Mud park traction. DoE have requested further Stimulus Funding for this project. They received more photos from me following the increase in usage during COVID-19 restrictions and when it rained.
- Stimulus works are complete in the library, with Digi Tech functioning in the enclosed multipurpose learning space.
- Bandwidth has been upgraded to 100mbps up from 10mbps at DoE's expense, making our internet work faster and more efficiently.
- Appreciate CoK support to clean BB Courts while there was an interruption to our morning Gardening Service
- Security lights have been upgrade throughout the school, including Gardeners Shed to increase visibility of misuse of courts / gate. And maybe enhance the appropriate use of courts.
- RIO, through Andy Barrow are about to deliver fridges to the school. – Appreciation.
- Appreciation for volunteers who have begun a food service for our school. Soon to be expanded to Year 11 students from KSHS through Nikkie Ralph.
- Cyclone. Everything has been rectified and our request for funding to replace trees lost has

been answered. We should get approx. 12 x 100lt trees planted soon.

- Staff update – Plans are afoot to have a very good teacher in Room 18 once Mrs Campman-Withers moves. Following a lengthy, robust and competitive selection process, we are set to welcome Mrs Shiona Hobart to Tambrey as the substantive principal from Term 3. We are currently engaging in what could be the best principal handover ever given timing and geography.

- Corona virus – DoE is providing schools updates 3 times a week based on Health Dept advice. While information is power, we don't want to add to the hysteria so we are keeping communications to 'as required'. We have highlighted the 'wash your hands' message with kids!!

- o We are coming through the other side of COVID-19 as restrictions are lifted. This has been a tricky time for all in Education. The efforts of staff must be acknowledged for the tremendous professionalism shown as they embraced the changing face of education. The same can be said for parents and students also. The culture of trust and transparency that we have fostered at Tambrey has gone a long way to ensuring we all get through this. More and more activities in schools are returning to normal. These are being communicated through School Star FB, and to kids.

- o As a school, we are beginning to look at what effect this has had on education and operations at Tambrey. Referring to a STOP START STAY framework. From a schools' perspective, we have noticed the tremendous resilience and independence of kids improve in reference to having to get themselves to and from the class to the gate. We've also enjoyed the focus on student learning with fewer interruptions, including those from parents at the classroom door in the morning telling a story about little Johnny's missing lunch box. It does give rise to the need to connect with parents in different ways, but with this something Tambrey does well, we're not far off Nirvana. We need to keep pushing for the back carpark to include a kiss n drop. I'm interested to hear from the P&C about what you have noticed about education and your kids.

- o ??Sticky Note your thoughts under SSS and pop them in the box on your way out.??

- o One particular issue that came to light at the same time more so than as a result of, is that of Before and After School Care – OSHC. We are exploring potential for such a service to operate on site at Tambrey.

- With this being my last P&C meeting at Tambrey, I would like to express my sincere thanks to you all, especially Stuart, Nikki and Leah. When I started in 2015, it was obvious that this was a good school, with key stakeholders doing their best with reasonable success. The revolving

Tasks

- ✓ Please send Nikki your Principal Report notes
Assignee: Troy Withers
Due date: 10-06-2020

2. New Fridges

Fridges have been ordered through Rio Tinto by Andy Barrow.

- Need to send a Thank You letter

Tasks

- ✓ Thank you letter to be sent to Rio Tinto - Photo to be added
Due date: 30-06-2020

3. Shiona Hobart Address

- Thank you for the invite
- Lots of familiar faces
- 13 years in Karratha
- From Pegs Creek - smaller school, more staff at Tambrey, more students
- Here for the long term
- Looking forward to getting started

4. Presidents Address

- Welcome Shiona
- Thank you Troy: assembly will be held in honor of Troy and Di
- Future plans
 - :Where do we go from here?
 - :Ask P&C to think about what we want to achieve/ need to make a list of priorities
 - :Heaps to do - just need a plan of attack

5. Treasurers Report

Candice to supply a Treasurer's Report to be added to minutes

Mothers Day Stall - \$678.70 Profit

Hot Cross Bun \$320

OfficeMax Commission \$4k

Pizza Day \$1400

Merchant Refunds for COVID \$140

\$16, 660 Bank Balance

2019 - Year 6 Fundraising

Stuart - We need to set a budget. This is not the responsibility of the P&C, but should sit with the school. We are only a holding bank for the Year 6 money.

6. Uniform Shop

Not full stocked - waiting for order (order has been paid for)

Another invoice will be coming through soon for the next order

Numbers have increased quite significantly - we have not anticipated this

Old prices of stock has dropped - we have diminished majority of stock

Old stock is sitting in the canteen - still considerable amount left

Need to remove boxes from the canteen - can not be stored in canteen

Thank you for everything you do

7. Tidy HQ

New system. We are now able to;

- store all our documents in the storage file; no more dropbox or hard drives

- able to invoice and receipt money better

- able to complete minutes from meetings

- able to communicate with groups - i.e P&C Exec Committee

- will be able to have online ordering of uniforms and lunch orders - still need to review how to set up lunch orders.

8. Colour Run

Colour Run will be conducted in Term 4.

Look into organising the Fireies to come out and have the foam.

Will speak with Scott and organise a schedule for the day - ECC separate to the Juniors and Seniors (may split the Juniors and Seniors also)

Tasks

- Nikki to catch up with Scott Ross and liaise with Scott, Troy and Brett
Due date: 01-07-2020

- Nikki to contact Heather Morgan - Fire Brigade
Due date: 01-07-2020

9. Athletics Carnival

Twilight carnival has not officially been approved

At this stage looking at Week 6 - Thursday - 27 August

P&C requested to do the canteen - we wont be doing pre-orders as this has not worked in the past.

Await confirmation before booking anything.

10. Learning Journey

This is pending approval - but if all is approved, Learning Journey will be in Term 3. Nothing confirmed as yet - hold off.

11. Presentation Night

This is pending approval - but if all is approved, the Presentation Night will be in Term 4.
Nothing confirmed as yet - hold off.

12. Year 6 Fundraising

A year 6 parent from 2019 has requested the additional money raised in 2019 to be used for the 2020 cohort - she has children in both Year 6 2019 and in Year 6 2020.

Stu: Typically money is absorbed by the P&C and spent on something for the school. I.e. chairs around the tree in ECC area. School needs to manage this, it is not a P&C problem.

Nikki: Need to formalise a standard so everyone is on the same page and knows what they are raising money for and how much money they need to raise. Parents have also asked for a report/breakdown of the current amount of funds they have raised.

Stu: because this year has been not ideal for fundraising, do we agree to top up 2020 year 6 funds with the additional money from the 2019 cohort?

Result: All in favour

13. Canteen

Stu - Thank you Leah for all you have done to get the canteen up and running. Nickie do you want to talk about what you would like to do with the high school kids?

Nickie Ralph - paperwork is submitted. Need to discuss with Leah the menu, purchasing of food for the lunch days (how), high school to have no financial connection with the school.

Nikki H - we can look at having this set up through the 'Shop' function on TidyHQ - could Nickie please send through a price list?

14. Father Day Stall

Nickie - can we have a Fathers Day stall?

Result - All in favour

Nickie and Nikki H - to organise

Decision

Can we have a Father's Day Stall?

15. Fundraising

Candice - Fundraising bouncy balls - sell at canteen

Leah - Melamine plates - fundraiser - market them as 2020 the year that was

Result - All in favour of the melamine plates to go ahead. Need a price for the balls - more information.

16. Bricks

Spoke to Jase from Thomas Building - he needs to work out how to concrete the bricks onto the pillars. He does think it will be as easy as we think it would be. He will contact Nikki when he has an answer from the tiler/brickie/concreter.

17. Photos

5 & 6 August

18. Banking

Can we start up school banking?

Troy - No wait until next term, see where we are headed first

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of 2020 June - Tambrey P&C Meeting on 09-06-2020

Summary of Matters Arising

Decisions

Item Decision

- | | |
|-----|-----------------------------------|
| 14. | Can we have a Father's Day Stall? |
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Tasks

Item	Task	Assigned to	Due date
1.	Please send Nikki your Principal Report notes	Troy Withers	10-06-2020
2.	Thank you letter to be sent to Rio Tinto - Photo to be added		30-06-2020
8.	Nikki to catch up with Scott Ross and liaise with Scott, Troy and Brett		01-07-2020
8.	Nikki to contact Heather Morgan - Fire Brigade		01-07-2020