

Tambrey Primary School P&C



P&C Meeting - November 2020

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When 03-11-2020 at 03:30

Location: Tambrey Primary School, Lot 4225 Tambrey Dr, Karratha WA 6714, Australia

Chairperson Stuart Dale

Minute taker Nikki Hemmett

Present Stuart Dale , Shiona Hobart (School Principal), Candice Ladner

Minutes

1. No Quorum

No quorum - low attendance

Discussion to be had - no decisions made.

2. Uniform Shop Update

- Back to school order has been placed, we have decided to shop to our means this year because of cash in the bank.

- Have only topped up most common sizes at the moment

- Would like to confirm the date of the old uniform change over

Shiona: We would like to review the uniform policy again, then from the date decided we are all in the new uniform

- Lauren will be doing the welcome talk with the Kindy group, would like to hang around an hour or so to catch up with the parents

3. Treasurer's Report

Candice to add Treasurers Report

- Sitting at about \$3,000 or \$4,000

- We have \$22,317.00 in the bank of that \$ 7,407 - is Year 6 money.

- Back to school order was \$1 2,500

- Coping fees on TidyHQ, not bad on lunch orders - uniform orders are taking a hit. I've looked into a Square Terminal

Nikki: Not for Profit organisation can not use Square Terminals.

- We may need to look at increasing the uniform cost

- Need to review the terminal fees.

Stu: Low bank account \$\$ is due to the new uniform change over - no fundraising - hard to top up bank.

- There are 3 bank transactions that I don't know what are

Nikki: they are payments for teacher shirts and 1 Corporation Uniform order form

Shiona: Because of COVID - the venue has had to change - unaware the year 6's had \$7000 - I need a report to take back to the Year 6 parents

4. Booklists 2021

- Quotes received from Campion - we will be trying them out and wont be going with WINC

- Campion has been sent all our requirements. We have been given a few options; a buy back system - using bulk and setting up a school bookshop, Stu has suggested his would take too much man power.

Shiona: The additional section at the top of the booklist has now been removed as it is not allowed.

5. Principals Report

Staffing Update

We welcomed Alexis Brodie who has taken over Joel Reeves class while Joel is on LSL.

Maddy King is taking Heather Brown's class for the start of the term.

Recruitment

We recently completed an intensive recruitment process for a pool for Tambrey.

We received 71 applications- highlighting the perception that Tambrey is a highly sought after school to teach in. We chose to have a pool of 16 – allowing staffing all of our vacant positions and then the opportunity to fill unknown entities quickly. We wanted a range of expertise and experience, . (Grads, ECE, Primary, Leadership, experienced) Once the pool is empty- we continue with normal recruitment and now have access to some more highly competent teachers who were just not lucky enough to be invited into our original pool. The pool was highly competitive and extremely high quality. We look forward to welcoming many of our staff back again and also some new faces to join our team for 2021 and beyond.

School Development Day Training

All staff undertook some school self reflection on two more dimensions of the National

School Improvement Tool.

- An explicit Improvement Agenda
- Analysis and discussion of data.

Staff felt we are currently in the moderate to high rating for both components which is highly positive.

We also completed a workshop on National Quality Standard's self-reflection. 35 staff completed a comprehensive survey which culminated in a whole staff session. We recently completed our audit and felt Tambrey was 'Achieving' in all sections but still 'Working Towards' in Learning Environment. This is due to large enrolments, lack of learning spaces and playground options.

These Important reflections then fed into teams beginning to develop our Operational Plans in all learning areas for 2021. An important area of focus after feedback from our school review.

Our Education Assistants then completed two online modules on how to utilise an EA effectively in your classroom. They felt these modules were very useful to drive their important workspace in our school.

Celebrations

- STEM Day- Deep Blue theme. Incredible partnership opportunity accessed.
(Pilbara Port Authority, West Pilbara Turtles and Parkes and Wildlife, Dampier Salt, KSHS: Gumula Polly Farmer, Girls Academy, Follow The Dream, Year 10 extension group
 - Bandanna Day- Tambrey PS raised \$1500.00 to support research into teenage cancer.
 - Book Week- an incredible culmination of writing competitions, staff reading to the whole school, the parade finale! A huge thank you to Mrs Pages and to our parents for their support and involvement.
 - Competitions- Science Teachers of WA- 2 finalists. Have Sum Fun MAWA: 2 teams- one placed second. One student has gone on to enter in an engineering comp. Our students also entered an Indonesian Speaking competition- although there were no awards the students certainly benefited from a purpose to utilise their language skills. Another MAWA: 2 students will now participate in weekly online sessions with UWA up until they finish high school,
- Throughout the term we have had many celebrations of student academic achievement. These accolades only highlight the quality teaching and learning opportunities our students are accessing. I thank my amazing staff for their ongoing dedication and commitment to their students and the quality learning programs they provide.

2021 Year 3 Spelling Program Trial

Currently:

- We use Letters and Sounds for our spelling (phonics) instructions in PP-Year 3
- Students are reaching end of Phase 6 (end of Letters and Sounds) by end of Year 2/early into Year 3 – leaving a gap of 'what next' in their spelling instruction
- We use the Spell-It Program from MULTILit (research based company that focuses on effective literacy instruction) in Year 4-6
- As part of our ongoing work with MULTILit and the delivery of Spell-It in our classrooms, they have approached us to take part in a trial of new Year 3 spelling resource they are currently developing

The Trial:

- Will run in 2021 in all Year 3 classrooms, at no cost to the school
- We will be one of ten schools, Australia wide (2 in WA – Karratha and Avonvale, the rest are Vic and inner-Sydney based)
- All resources, student workbooks, teacher reference materials will be provided
- Lessons are sequenced and clearly structured for teachers to follow
- Teachers will be provided professional learning via Zoom/video conferencing in early 2021 in preparation for use of the program
- Our commitment – teachers will provide ongoing, useful feedback to the developers of the program. This will include details of what worked, what didn't work, suggested improvements
- Participation in this trial will prepare our students ready for Spell-It in Year 4
- The resource is written with bridging components so students who are 'behind' in their phonics/spelling are catered for
- The program itself is developed to cater for all student abilities – it teaches to the expected standard and includes support and extension materials and teaching points

Orderly, Engaging Learning Environment

PBS focus: Respect : Be Friendly

The PBS Committee have developed the new procedures for this focus. There is a great staff video to demonstrate the examples and non- examples.

Our PBS Team attended their last day of training yesterday. We are very lucky to have been able to provide the entire course and training components to support our team to plan and maintain such an important focus in our school. I thank them for their ongoing work.

Year 6 Transition

Our Year 6 cohort are halfway through their weekly transition opportunities. Woodwork and the canteen seem to be the highlights again this year! We have had extremely positive reports from the high school staff in relation to our student behaviour and engagement.

We have also had feedback in regard to the high standards and knowledge in Science.

Our Year six students look forward to one more week and then The Next Step conference.

Our 2021 Kindergarten students and their parents will also have an opportunity to begin transitioning into their new school later this term.

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End of minutes.